

Emergency Response Pocket Guide



Student Disciplinary Issues

Disruptive Behavior – student is acting in a manner which interferes with the instructional, service or administrative functions of the college.

Examples of disruptive behavior:

- Aggressive or threatening body language or speech
- Verbal or physical altercations
- Possession/use of alcohol or controlled substances
- Theft of college or personal property
- Smoking or vaping on campus
- Behavior may be of a lesser nature such as excessive cell phone usage in class and can be handled within your division.

Procedures for handling serious situations involving disruptive behavior* Inside the Classroom

- Stay calm. Assess severity of situation.
- Try to calm the student.
- If unsuccessful, dial Campus Safety at x27777 or 714-992-7777. Give your location.

- Immediately notify division dean. File an Incident Report.
- Remember, less serious/threatening incidents are handled in the division. Confer with your division dean.

Outside the Classroom

- · Assess severity of the situation.
- Options
 - 1. Contact Campus Safety
 - 2. Use judgment to determine if 911 is needed (if used, dial 911 by cell or from campus phones, dial 9-911 and **give your location**). Follow with call to Campus Safety
 - 3. Inform your division dean.
 - 4. Contact a BIT member (numbers are on back).
- · Always file an incident report.

*Refer to AP 5500 or BP 5500 located on J-Drive and on web under Board Policies.

Support

Students In Crisis Situations

Immediately call 911 by cell - or on campus phones, dial 9-911. **Give** your location. Follow with call to Campus Safety.

When

- A student is a danger to self or others
- There is a visible weapon
- There is a medical emergency

Examples of "danger to self or others"

- Suicidal behavior
- · Perceived imminent danger
- Student has shared suicidal thoughts or behavior in written or verbal format (emails, essays, drawings, verbal communication)
- Visible weapon is present

Examples of Medical Emergencies

- Severe chest pain
- Serious uncontrolled bleeding
- Non-responsive/unconscious
- Not breathing

Medical emergencies should be handled as if you were responding to the need of a family member or very close friend. Common sense prevails.

Incident reports must be filed with Campus Safety in all situations. **

Other crisis situations may involve students who are experiencing mental or emotional distress and may be referred to your division dean for further assistance or directions.

** Student Discipline Incident Report forms are located on the J-Drive and on the web under Board Policies.

Title IX- Sexual Misconduct

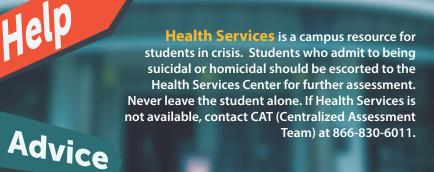
Conduct that is unacceptable in terms of sexual behavior is a violation under Title IX. Examples include the following:

- Sexual harassment
- Stalking
- Sexual misconduct through social media
- Lewd, indecent or obscene behavior
- Rape, incest
- Dating violence and/or domestic violence
- · Sexual battery or sexual assault

Sexual misconduct can occur between

- Males
- Females
- Males and females
- Third party (campus visitors/vendors) and students
- Faculty/staff and students

Campus Title IX Officer is the VPSS.



Steps to follow if sexual misconduct is reported or observed on or off campus:

- · Listen without judgment.
- Try to calm the student and assure him/her of their right to confidentiality.
- If a student indicates that he/she is a victim of rape, never leave the student alone.
- Immediately report the incident to Campus Safety who will contact the Fullerton Police Department (FDP).
- If the victim does not want to report the incident to the FPD, escort the person to Health Services.

Incidents of sexual misconduct between employees or where the student makes a claim against a District employee (faculty/staff) are handled directly by District HR.

On-Campus Resources

Your Division Dean

Campus Safety

714-992-7777, or ext. 27777

Fullerton Police

(Always give your location) from campus phones, 9-911 from cell phones, 911

Health Services

714-992-7094

Behavioral Intervention Team (BIT):

Vice President, Student Services 714-992-7074

Director, Campus Safety Steve Selby 714-992-7081

Director, Health Services Dr. Vanessa Miller 714-992-7094

Director, Disability Support Services Dr. Edward Roth 714-992-7099

Counselor, Disability Support Services Ruth Sipple 714-992-7099

Campus Safety Officer Jim McKamy 714-732-5481

Dean, Counseling Lisa Campbell 714-992-7085

Dean, Enrollment Services (A&R) Albert Abutin 714-992-7076

Off-Campus Resources

Suicide Hotline

877-727-4747

National Suicide Hotline

800-suicide, 800-273-talk suicidehotlines.com suicidepreventionlifeline.org

CAT (Centralized Assessment Team)

866-830-6011

Emergency psychiatric evaluation 24 hours/7 days a week

California Youth Crisis Hotline

800-843-5200 youthcrisisline.org 24 hours/7 days a week

Domestic Violence Hotline

800-799-7233 or 800-787-3224 (TTY)

Women's Transitional Living Center

877-531-5522 24 hours/7 days a week wtlc.org

Rape Crisis Hotline

800-656-4673 rainn.org

GLBT (Gay, Lesbian, Bisexual, Transgender)

888-843-4564 glnh.org

National Child Abuse Hotline

800-422-4453

24 hours/7 days a week

Elder/Dependent Adult Abuse Hotline

800-451-5155

24 hours/7 days a week

Social Services Referrals

Dial 2-1-1 211.org

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