



## Office of Campus Communications Student Ambassador Program 2019 - 2020 Application Details

### Description

The Office of Campus Communications is seeking applicants for the Student Ambassador Program at Fullerton College. Ambassadors play an important role in connecting new students, high school students and the community to FC. This is a unique opportunity for FC students to gain valuable skills in the areas of public relations, marketing, leadership and communications.

### Expectations/Qualifications

- Student ambassadors are expected to commit to service for one full academic year, July 2019 through June 2020.
- Attend monthly student ambassador meetings; exact day and time TBD.
- Have completed at least one year as a student at FC.
- Ability to provide general campus tours, represent FC at high school outreach fairs and community events, and provide brief presentations about the college and its offerings.
- Possess the highest level of professionalism at all times.
- Dress appropriately during scheduled events
- Participate in mandatory campus events including (but not limited to): Smart Start Saturday, Convocation, Information Booth days, High School Family and Senior Night, KinderCaminata, WorldFest and Commencement.
- Ability to work 10-20 hours per week
- Have a reliable source of transportation to attend off campus outreach fairs.
- Be enrolled in 12 units for both Fall 2019 and Spring 2020
- Maintain a minimum 2.5 GPA

### Selection Process

Applicants must complete a hardcopy version of the Student Ambassador Application with supporting documents and turn in to Melissa Serrato, Campus Communications (Building 100, Room 113-04) by **April 1, 2019**.

A complete application will include:

- ✓ Completed Application
- ✓ Personal essay
- ✓ 2 Recommendation letters
- ✓ Unofficial transcript
- ✓ Resume (optional)

Students who meet all qualifications will be contacted for an interview. All student ambassadors selected for the 2019-2020 academic year will be hired by June 30, 2019. Look for additional details and an application at [www.fullcoll.edu/ambassadors](http://www.fullcoll.edu/ambassadors)

# FULLERTON COLLEGE STUDENT AMBASSADOR APPLICATION

2019-2020 Application

## PERSONAL DATA

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First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Fullerton College Student ID#: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Primary Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Do you have a valid California Driver's License?  Yes  No

Do you have access to reliable transportation?  Yes  No

Other than English, what languages do you speak fluently? \_\_\_\_\_

\_\_\_\_\_

## EDUCATION

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Last High School Attended: \_\_\_\_\_

In what city was your high school located? \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

FC Entrance Date: \_\_\_\_\_ Expected Date of Graduation/Transfer: \_\_\_\_\_

FC Semesters Completed: \_\_\_\_\_ Units Completed: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

FC Educational Goal (Major): \_\_\_\_\_

Future Educational Goal: \_\_\_\_\_

Career Objective(s): \_\_\_\_\_

Will you be able to commit to an entire academic year of service?  Yes  No

Are you involved in any college clubs/teams/groups on campus?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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What are your interests, talents, and off campus activities?

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Have you ever been involved in any disciplinary action at FC?  Yes  No

**ADDITIONAL QUESTIONS:**

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Will you be employed anywhere else during the 2019-2020 academic year?  Yes  No

Have you previously served as a student ambassador at FC or anywhere else?  Yes  No

**APPLICATION SIGNATURE**

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I hereby certify that all statements made on this application are true and correct to the best of my knowledge and authorize investigation of all statements herein recorded. I release all liability persons and organizations reporting information required by this application. I grant permission to an authorized representative of Fullerton College to verify my student records for purposes of this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Fullerton College Student Ambassador Application Essay

Your Name: \_\_\_\_\_ Date: \_\_\_\_\_

In a brief essay, state why you would like to be a Student Ambassador at Fullerton College. Include any special skills, qualities, or experiences that you possess which would qualify you to be a Student Ambassador.

**RECOMMEDATION #1** (Fullerton College faculty or staff preferred)

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Name of Applicant: \_\_\_\_\_

The above named student is applying for the position of Student Ambassador at Fullerton College. Please rate the applicant based on your knowledge of the student and his/her characteristics. Please also add any additional comments that would highlight this student's abilities and set them apart from other students at FC.

Name of Person Providing Recommendation: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Characteristics	Excellent 1	2	Average 3	4	5	Unknown
Manages time and finishes tasks/projects on time						
Relates well with other students/faculty/staff						
Ability to make oral presentations						
Overall communication skills						
Reliability						
Demonstrates initiative						
Potential effectiveness as an Ambassador						

**Overall Recommendation** (Please mark one):

Strongly Recommend

Recommend

Do Not Recommend

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**Additional Comments:**

**RECOMMEDATION #2** (Fullerton College faculty or staff preferred)

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Name of Applicant: \_\_\_\_\_

The above named student is applying for the position of Student Ambassador at Fullerton College. Please rate the applicant based on your knowledge of the student and his/her characteristics. Please also add any additional comments that would highlight this student’s abilities and set them apart from other students at FC.

Name of Person Providing Recommendation: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Characteristics	Excellent 1	2	Average 3	4	5	Unknown
Manages time and finishes tasks/projects on time						
Relates well with other students/faculty/staff						
Ability to make oral presentations						
Overall communication skills						
Reliability						
Demonstrates initiative						
Potential effectiveness as an Ambassador						

**Overall Recommendation** (Please mark one):

Strongly Recommend       Recommend       Do Not Recommend

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**Additional Comments:**

## STUDENT AMBASSADOR APPLICATION CHECKLIST

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- Complete student ambassador application
- Sign student ambassador application
- Complete personal essay portion of application
- 2 completed recommendation forms (Fullerton College faculty/staff preferred)
- Provide copy of unofficial Fullerton College transcript
- Resume (optional)
- Plan to be enrolled in a minimum of 12 units at Fullerton College (Twelve units each during Fall and Spring semesters)
- Have attended Fullerton College for at least two semesters (one year)
- Have a minimum cumulative GPA of 2.5 or above

For more information regarding the Fullerton College Student Ambassador Program, contact

Melissa Serrato at 714-732-5054 or [mserrato@fullcoll.edu](mailto:mserrato@fullcoll.edu)